

Minutes of meeting held 3rd September 2008 Venue Annfield Plain C.C

Present:- Andrew Donnelly
Harry Stephenson
Stephen Black
Terry Donnelly
Liz Donnelly
Apologies from John Calvert.

AGENDA To progress Club Registration Mark. Reports from members on agreed Tasks.

AREAS DISCUSSED

Andrew Donnelly reported that he had been pleased with interest shown Players re coaching and he will organise to commence during winter Period.

First Aid training is integrated in coaching course, Andrew will ascertain How much this covers and will organise further training if required.

Harry Stephenson reported that there are 12 sections for gathering Information, and suggested that people were allocated with various Tasks to complete

Agreed to involve schools coordinator.

Harry to coordinate 12 sections required and feed back to next meeting

Agreed that Stephen Black would act as representative of committee to Give feedback to General Committee,

Andrew Donnelly to act in role of Club Development Officer.

Harry Stephenson to collate all information gathered by mid November.

John Calvert to organise notice board and have it in place by next week.

Stephen Black to make know how to access Whistle Blowing Policy, E.C.B. Incident reporting form to be adopted. Stephen to feedback to General Committee on agreements.

C.R.B checks to be administered by Stephen Black

Coaches/assistant coaches/umpires/ scorers/school liaison officer ./first Aid officer/team captains if juniors are in the teams.

Agreed that a written agreement with schools would be beneficial

Need to be given a slot on A.G M agenda. Stephen Black to organise.

Deputy Welfare Officer is required to cover absence of Welfare Officer.

Regular Audits to be organised

Andrew Donnelly to contact Phil Mellons to give him update on Current situation and ask him to attend a meeting with us mid Novemeber.

Stephen Black to laminate mission statement and place on notice board.

Terry Donnelly to print posters required for display on notice board.

OUTCOME OF MEETING.

All members to address tasks and report back to next meeting to be held 17th September 2008.